

# Surya Sen Mahavidyalaya

A Multi-stream Govt. Aided College & Recognised by UGC u/s 2(f) &12(b)

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## 5<sup>th</sup> IQAC MEETING: RESOLUTION

Date: 09/06/2015

The 5<sup>th</sup> meeting of IQAC is held at 12 Noon at the TIC's chamber to discuss on the following agenda:

### Agenda:

- 1) To confirm the resolution of the last meeting.
- 2) Academic Plan for the session 2015-16.
- 3) To initiate the process of NAAC accreditation.
- 4) Discussion of seminar proposal of dept. of Sociology, Physics, History and Geography.
- 5) Recruitment of Guest Faculties.
- 6) Misc.

### Members Present:

1. Dr. Dilip Das
2. Dr. Debabrata Mitra
3. Dr. Mayukh Sarkar
4. Dr. Subrata Debnath
5. Sri Sujoy Chakraborty
6. Dr. Dipak Saha
7. Smt. Prajna Paramita Sarkar
8. Dr. Biswajit Moitra.

### Resolution:

- 1) The resolutions taken in the previous meeting were confirmed unanimously.
- 2) Resolved that all the department will following of the academic plan which includes:
  - a. Routine and syllabus distribution.
  - b. Academic Calendar.
  - c. Conducting Unit Tests for continuous evaluation.
  - d. Arrangement of Remedial Classes for the slow learners.

- e. Initiation of Faculty Exchange Program among various departments.
  - f. Monitoring of the completion of syllabus prior to beginning of last exam.
  - g. Organising talks inviting scholars from other institutions.
  - h. Taking of feedback of 3<sup>rd</sup> year students & its analysis thereof.
- 3) Resolved that the college will initiate the process of NAAC accreditation by the end of this academic session and accordingly a NAAC committee be formed for the purpose.
- 4) It is hereby noted that various departmental seminars as mentioned below will be organized throughout the session.
- a. "Dalit rising in India" – Dept. of Sociology.
  - b. "Nano technology & Human Welfare" – Dept. of Physics.
  - c. "Peasant's movement in India during British Rule" – Dept. of History.
  - d. "Patterns of Urbanization in Siliguri" – Dept. of Geography.
- 5) Resolved that guest faculties for various departments has to be recruited for smooth running of classes and the same be placed before Governing Body for necessary action :
- a. Dept. of Geography – 05
  - b. Dept. of Economics – 03
  - c. Dept. of History – 04
  - d. Dept. of Commerce – 03
  - e. Dept. of English – 01
  - f. Dept. of Chemistry – 05
  - g. Dept. of Sociology – 03
  - h. Dept. of Political Science – 02
  - i. Dept. of Physics – 01
  - j. Dept. of Mathematics – 03
- 6) Noted that the Professional Development training program is underway for both teaching and non teaching staff regarding online admission process.
- 7) Noted that Training program for Gr. C staff on online accounting system has been completed in the last academic session.
- 8) Resolved that Group C staff will be provided with training facilities for managing HRMS.

The meeting ended with thanks to the chair.

Sd/-  
**Chairman**  
**IQAC,SSM**

Sd/-  
**Coordinator**  
**IQAC,SSM**