

Surya Sen Mahavidyalaya

NAAC ACCREDITED

A Multi Stream Govt. Aided College &
Recognised by UGC u/s 2(f) & 1 2(b)
(Affiliated to University of North Bengal)



ESTO.1998
ISO9001:2015

IQAC

(Internal Quality Assurance Cell)

MINUTES AND RESOLUTIONS OF THE 30th IQAC MEETING, HELD ON 23.09.2021

The 30th meeting of the IQAC is held today: 23rd September, at 4.00 PM, on the virtual platform of, in the presence of the following members to discuss the notified agenda.

MEMBERS PRESENT:

1. Dr.P.K.Mishra (Principal: Chairperson]
2. Dr Bablee Mandal [Teacher Member]
3. Dr.Romyani Goswami [Teacher Member]
4. Dr.Suphal Biswas [Teacher Member]
5. Dr.Aniruddha Palit [Teacher Member]
6. Dr Bikash Ranjan Deb [TCS]
7. Dr Bhawna Rai [Teacher Member]
8. Prof. (Dr) Debabrata Mitra, Professor, Dept of Commerce, UNB [Member, Local Society]
9. Dr.Santanu Das [Librarian, Admin.Staff]
10. Sri Biswajit Purohit [Admin.Staff]
11. Sri Biswajoy Chanda [Alumni Representative]
12. Souvik Saha [Students' Representative]
13. Dr.Arnab Baul [Coordinator]

AGENDA 1

To confirm the resolutions of the 29th meeting held on 30/08/2021

AGENDA 2

Report on the preparation of the AQAR 2020-21

AGENDA 3

Action Taken Report for the academic year 2020-2021

AGENDA 4

Miscellaneous

MINUTES & RESOLUTIONS

AGENDA 1:

To confirm the resolutions of the 29th meeting held on 30/08/2021

RESOLUTIONS:

All the resolutions taken in the meeting held on 30/08/2021 are hereby unanimously confirmed.

AGENDA 2:

Report on the reparation of the AQAR 2020-21

RESOLUTIONS:

The Coordinator reported to the house that the process of preparation of the AQAR 2020-21 is going on in full swing. The specially constituted AQAR sub-committee, constituted by the select few members of the IQAC meet virtually and plan out things and their time-bound execution. This year's AQAR report will incorporate all the online activities that the college carried out in collaboration with

the IQAC, to maintain the quality aspects as in campus classes was suspended during the lockdown. The coordinator assured the house that the report will be submitted to the NAAC before the deadline, which is 31st December 2021.

AGENDA 3

Action Taken Report for the academic year 2020-2021

RESOLUTIONS

The IQAC throughout the year has attempted to materialize all the plans for the year AY 2020-2021, which were finalized in the 27th Meeting of the IQAC held on 23 March, 2021. Some of the achievements are presented by the coordinator for the House .

PROPOSED PROGRAM	STATUS OF EXECUTION
Green Audit	Auditing process completed
NIRF participation	Yes
To carry out all the routine academic, cultural and other activities online till the college reopens. And after reopening academic and other activities will continue in online mode in addition to physical classes	Yes, done. Throughout the year online academic and other activities continued. No government information yet for reopening of classes
To conduct Faculty Development Programs for faculties and Office associates and Laboratory Staff. For Office Associates, the suggested topics are: [1] Accounting System, [2] Work Ethics, [3] Use Of Office Software, [4] Safety And Hygiene, [5] Instrument Handling And Maintenance	Yes, such programs are conducted in online mode, except point 5
Organizing Gender Sensitization Program	Yes, conducted by the women's cell
Developing online e-learning portal Engage with added features	Yes, carried out successfully. The portal has a rich collection of study materials in various file formats
Opening up of carrier oriented courses in collaboration with external agencies	Yes, MOU signed with Anudip Foundation
Providing interactive board in all the rooms of the upcoming arts building, also adding the number of Smart Classes	A modern Conference Room with the provision 150 seating capacity is made fully operational in the library building. North Bengal Development Authority could not yet hand over the new Arts block because of COVID
Mandatory organization of student-centric seminar/webinars /organising National and International Webinars	Yes. Regularly National/International and student centric seminars are conducted
Making Psychological counselling a regular feature	Yes, conducted
Promotion of research activities and publication of books by the Research Cell	Yes. During this Pandemic Situation, the institution has Published TWO Edited volumes of Books, entitled " Crises & Creativity : Contemporary Insights From The Field of Social and Basic Sciences" and " India and The Pandemic: The Trajectories of Covid -19 & It's Corollaries"

To aim for complete office automation and preparation of tailor-made software for this dedicated App for this.

Process started

AGENDA 4

Miscellaneous

RESOLUTION:

The coordinator informed the members about the unique quality initiatives taken by the IQAC in the last two months. One such initiative is the introduction of SSM Excellence Award for the teaching and non-teaching staff for their exemplary achievement during the year. This year the awards were given to the recipients during the 24th Foundation Day celebration which was organized on the campus by maintaining COVID Protocols.



Chairperson



Coordinator

