

NOTICE

Subject: *Physical Verification of Documents for Newly Admitted Students (Academic Session 2025–2026)*

All newly admitted students of **Surya Sen Mahavidyalaya** are hereby informed that the **Physical Verification of documents** will be conducted as per the enclosed schedule.

Students are requested to appear for verification on the allotted date with the original documents along with one complete set of **self-attested copies** of the following:

Documents Required (Self-Attested Copies):

1. Admission Payment Receipt
2. 10 & 12 Level Mark Sheet
3. Age Proof Certificate (Admit Card / Birth Certificate, etc.)
4. Caste Certificate (SC/ST/OBC-A/OBC-B) (if applicable)
5. EWS Certificate (if applicable)
6. PH Certificate (if applicable)
7. Migration Certificate (for students from other boards)
8. Registration Certificate (if applicable)
9. Anti-Ragging Declaration duly signed by the student
10. Affidavit (if any)
11. Print copy of Admission Form (downloaded from College Portal)

Important Instructions:

- Students must log in to the **College Admission Portal** www.suryasencollege.org.in and download the College Admission Form before coming for document verification.
- All documents must be produced in **original** for verification along with one complete set of **self-attested photocopies** to be submitted by the student.
- **Link for Admission Form:**
https://suryasencollege.org.in/admission/ug_admission/ug_admission_login_session_2025_admitted.php
- Candidates are requested to come for final admission **personally** or through their **authorised representatives** at the scheduled date & time of admission, failing which their candidature is liable to be cancelled.
- **Cost of Pants & Shirt or Salwar-Kameez and I-Card with other documents:** ₹1000/-
- **Cost of Blazer:** ₹1500/- (B.Com & B.Sc. Hons. and B.Sc. students should obtain from outside).
- It is **mandatory to wear the college uniform**.

Contact Numbers:

☎ 0353-2525759, 97350-02604, 74310-19405

Uniform Supplier:

M/S Chalak's, International Market, Siliguri

Phone: (0353) 2691488 / 489

Physical Verification Schedule

Dates: 09 ,10

Session: Academic Year 2025–2026

Venue: Admin-Building

Time: 11:00 AM – 2:00 PM

Room-A2

Subjects: Bengali, English, Economics, Geography, Education

Subjects: Political Science, Sociology, History

Room-A3

Subjects: Science (All), Accountancy, Management

Subjects: B.Com Multidisciplinary

Room-A4

Subjects: B.A Multidisciplinary (Names starting with A–I)

Subjects: B.A Multidisciplinary (Names starting with J–Z)
