

Surya Sen Mahavidyalaya

NAAC ACCREDITED

A Multi Stream Govt. Aided College & Recognised
by UGC u/s 2(f) & 1 2(b) (Affiliated to
University of North Bengal)



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Department of Geography

NOTICE

Instructions for the conduction of assignment based practical examination for the **2nd, 4th and 6th Semester** students, **2021(CBCS) and UG PART III (ANNUAL PATTERN)**.

All the students of **2nd, 4th and 6th Semester and UG PART III (ANNUAL PATTERN)** of Geography Honours, Programme, and Generic are requested to follow the given instructions for the smooth conduction of practical examinations by our department.

- 1) Questions papers will be distributed through the official students' WhatsApp group of the respective semesters and course on **14.07.2021**.
- 2) You have to submit your assignments / answer scripts along with the soft copy of your Laboratory Note Book (both in PDF format). Submission should be in a single PDF file.
- 3) **SUBMISSION PROCEDURE --**
 - a) ****** Download the front page i.e TOP SHEET of answer script from the site of North Bengal University.******
After completion of the assignment, **write your University Examination Roll Number and Registration Number in both the hard copies** i.e. assignment and Laboratory Note Book.
 - b) Scan the documents (assignment and Laboratory Note Book) and convert them into PDF format.
 - c) Merge the answer scripts with the soft copy of laboratory note book as a single PDF file to make a single attachment for a particular course.
 - d) After completion of the aforementioned steps email the entire document (in PDF format) to the given email id i.e geography@suryasencollege.org.in . Before sending the email mention your **Semester, Course, Name, University Roll No. and Registration number in place of subject of the email**.
- 4) **LAST DATE OF SUBMISSION ANSWER SCRIPTS 19-07-2021**, after which nothing will be entertained. In case of any problem student may call in the ph no 7908040211, 9883185962, 9474671351.

Bhawanee Bhattacharya

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