

# Research Committee

Surya Sen Mahavidyalaya

## 'Notice for Micro Research Grant'

(Date: 02 August, 2017)

*Research proposals are invited from Assistant Professors /Part-time teachers / Associate Professors of Surya Sen Mahavidyalaya in the prescribed format which can be downloaded from the college website ([suryasencollege.org.in](http://suryasencollege.org.in)), to receive **Micro Research Grant**, an in-house initiative from the Research Cell to promote a culture of research, having due approval of the G.B., as per the detailed information given below:*

- 1) **Name of the Scheme:** Micro Research Grant
- 2) **Amount of Grant:** Up to Rs.15000/-
- 3) **Last date of submission of filled up form:** 30 August,2017
- 4) **Target Group:**
  - Primarily Assistant Professors who fall under CAS for their promotion
  - Proposals from Associate Professors, Part-Time Teachers may be considered depending on the number of proposals submitted by the Assistant Professors for the Academic Year 2017-2018 and related availability of fund.
  - The college librarian will also be eligible to avail the scheme.
- 5) **Guidelines:**
  - Total length of the project should range from 12000 to 15000 words.
  - The researcher should publish at least ONE paper in the UGC approved peer-reviewed journal OR present a paper in a National Seminar from the area of his/her research work for which financial assistance is sought OR publish book chapter/book.
- 6) **Duration:** Seven months from the date of date of disbursement of fund.

## **7) Selection Process:**

- The received proposals will be evaluated by external subject experts as per the nature and scope of the project and the final list of the recipients will be prepared after presentation before the selection committee comprising of Research Cell and IQAC.
- The final list of the researchers eligible to receive the grant will be endorsed in the IQAC meeting before release of grants.

## **8) Procedure of release of grants:**

- The first installment of the grant shall comprise of 70% of the approved grant amount and the remaining 30% of the grant will be released after the submission of the MRG along with necessary documents which includes all purchasing vouchers for auditing purpose and subsequent approval of the same (financial matters only) by the Bursar.

## **9) Necessary Documents for submission of final works:**

- Two soft-binding copies of the MRG. One will be kept in the Departmental Seminar Library/Library and the other will be in the safekeeping of the research committee.
- Details of expenditure accounts along with original cash memos submitted as per the Detailed Project Report Form.

## **10) Special Case:**

Regarding laboratory based experimental research projects, necessary relaxation regarding the date of submission of the project, publication of article within a stipulated time frame etc. may be extended in case-to-case basis, after discussion in the Research Committee meeting in response to the letter of appeal by the researcher.

For any clarification please contact the Coordinator.

**Dr.Arnab Baul**  
Coordinator

**Dr.P.K.Mishra**  
Principal