

SURYA SEN MAHAVIDYALAYA

SILIGURI :: DIST. - JALPAIGURI

DOCUMENTS TO BE PRODUCED AT THE TIME OF DOCUMENT VERIFICATION

Following ORIGINAL documents (returnable) along with SELF ATTESTED PHOTO COPIES with DATE are to be produced at the admission counter.

SL NO	Original document to be produced	No of photo copies to be produced
1	Printed copy of the filled in Application form	ONE
2	Original Admission fee payment receipt	TWO
3	H.S. /10+2. Mark sheet	TWO
4	Certificate for verifying date of birth (Madhyamik Admit Card/ Birth Certificate etc).	TWO
5	Caste certificate of the candidates only from appropriate authority (ADM/SDO) for candidates of reserved categories . Benefits of reservation can be claimed if the issuing authority is of the state of West Bengal	TWO
6	School leaving Certificate	ONE
7	Certificate for Physically Challenged candidates from appropriate authority	TWO
8	Migration certificate for students other than WBCHS & WBCROS (NON RETURNABLE)	ONE (If available)
9	Two copies of coloured identical passport size photograph (NON RETURNABLE)	
10	Filled in Anti Ragging affidavit which is attached here with	

ANNEXURE – I
AFFIDAVIT BY THE STUDENT

I, _____ Admission/Registration/Enrollment number _____ S/o, D/o, Mr./Mrs./Ms. _____ having been admitted to Surya Sen Mahavidyalaya, have received a copy of the UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, activity or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ Year.

Signature of deponent

Name : _____

VERIFICATION

Verified that the contents of the affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ of _____ Year _____

Signature of deponent

Solemnly affirm and signed in my presence on this the (day) _____ of (month) _____ (year) _____ after reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE – II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ father/mother/guardian _____

_____ Admission/Registration/Enrollment number _____ having been admitted to Surya Sen Mahavidyalaya, have received a copy of the UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, activity or passively, or being part of a conspiracy to promote ragging.

4. I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ Year.

Signature of deponent

Name : _____

Address : _____

Telephone/Mobile No. _____

VERIFICATION

Verified that the contents of the affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ of _____ Year _____

Signature of deponent

Solemnly affirm and signed in my presence on this the (day) _____ of (month) _____ (year) _____ after reading the contents of this affidavit.

OATH COMMISSIONER